

REPUBLIC OF TUNISIA
Ministry of Development, Investment and
International Cooperation



ASSIGNMENT OF CONTRACTING EXPERTS

The Ministry of Development, Investment and International Cooperation, in cooperation with the Millennium Challenge Corporation under its COMPACT Program, advertise for the following position:

- M&E (Monitoring & Evaluation) Specialist (01 position – Reference P1).

The premium application file should include a resume (02 pages maximum) and a cover letter (01 page maximum), in english and in PDF format (documents in other languages are not acceptable and the application will be considered null and void). Besides, applications shall be limited to only ONE position.

Your resume and cover letter should be titled as follows:

- First name and family name-CV (for the resume) ;
- First name and Family name-CL (for the cover letter).

The deadline for applying: January 28th 2018, via e-mail on the following address: application.mcc@mdici.gov.tn

Your email should specify the position name for which you are applying in the subject line of the email message.

For more information about the required qualifications and entrusted responsibilities, please read the job descriptions.

JOB DESCRIPTION





CALL FOR APPLICATIONS – M&E SPECIALIST

The Millennium Challenge Corporation (MCC) is an independent foreign assistance agency of the United States Government. MCC's mandate is to assist the world's poorest countries in reducing poverty through economic growth while strengthening good governance, economic freedom, and investments in people in those countries selected to receive its assistance.

Each year, MCC's Board of Directors selects, from among the countries that are eligible to receive MCC assistance, those countries with respect to which the United States will seek to enter into a Millennium Challenge Compact. The Board of Directors of MCC has determined that the Republic of Tunisia is eligible for assistance from MCC, and the Parties are seeking to enter into a Millennium Challenge Compact to advance economic growth and poverty reduction in Tunisia.

To ensure a strong start, each selected country should convene a capable, professional team to handle the day-to-day work requirements, manage the overall compact development process, and coordinate and collaborate directly with MCC. This team, known as the Compact Development Team, will include an experienced, full-time national coordinator supported by a staff of well-qualified subject matter experts and technical specialists.

Position description

During the initial phases of compact development, the M&E Expert will be expected to support the sector leads and the Compact Development Team (CDT) more generally on development of projects that are clearly related to the constraints to economic growth, address the specific problems underlying the constraint(s), and have a clear and complete logic or theory of change that is based on relevant data and evidence on the effectiveness of proposed interventions by conducting evaluability (the ability of the project to produce/demonstrate measurable results) assessment(s) throughout compact development.

This will require the M&E Expert to provide guidance to the sector team(s) and economist in a variety of areas such as problem diagnostic, data collection, and data quality, as well as support on interpretation of the literature related to proposed projects' evidence base.

Once projects are identified for funding, the M&E Expert will continue to work closely with the CDT Technical Experts to assess project evidence, develop a results framework, define monitoring indicators, document existing baseline data for relevant indicators and project/compact targets, assess existing data quality and data needs, as well as lead discussions on the prospective evaluation strategy.

Roles and Responsibilities

- Support sector leads on the development of potential projects, taking into consideration the relevant evidence gathered during compact developing, including the Constraints Analysis, problem diagnostic(s), Investment Opportunities Analysis, and Social and Gender Constraints Assessment.
- Manage the process for developing a program logic (including problem statement, outputs, short- and medium-term outcomes, long-term impacts, and underlying assumptions and risks) for each Compact project under consideration.
- Complete an “evaluability” assessment for each Compact project under consideration.
- Assist the Sector Lead(s) and Economist in projecting the likely economic impacts of potential projects by helping to identify, document and assess quantitative evidence from similar projects.
- Incorporate anticipated M&E data needs (i.e. for establishing baselines or informing targets) into the development of any feasibility study or preliminary design work that may be undertaken during the compact development process by the Sector Lead(s) or Economist.
- Identify opportunities to rigorously evaluate the impact of proposed projects, and lead discussions with various stakeholders on how to enable rigorous evaluation of projects when feasible.
- Identify opportunities for real-time or in-depth monitoring efforts that would help to improve project implementation, and build into project plans.
- Review existing data sources for potential monitoring indicators to assess availability of data, quality of data, frequency of reporting, levels of disaggregation, etc. Assess data quality of existing systems and prepare any necessary proposals for addressing data quality gaps.
- As proposed projects develop, work with sector experts, Economist, and other relevant stakeholders to document targets of key indicators based on broad implementation work plans and anticipated results.
- Work with MCC M&E Lead to understand existing MCC M&E reporting system and propose model for integrated M&E system to manage performance information under the Compact.
- Assess the capacity of stakeholders to implement required monitoring and evaluation data collection and reporting. Identify and coordinate with other donors involved in statistical capacity building and data collection. Coordinate and oversee data collection, if required.
- Prepare/train implementing entities on their expected M&E responsibilities under the Compact.
- Develop a comprehensive budget for expected training, technical assistance, additional studies, data collection, data quality reviews, and evaluations under the compact.
- Work with MCC M&E Lead to share information related to M&E and other relevant Compact developments and to ensure work is in compliance with MCC M&E Policy.
- Define project M&E metrics and milestones and analyze project performance to anticipate changes/adjustments to project designs and implementation plans, capture best practices, and build informative reports on the Compact’s impact on its stakeholders;
- Guide program staff and implementing partners on the mainstreaming of M&E tools and principles into project designs and promote knowledge and accountability for their proper utilization;
- Develop M&E plans and budgets, identify external M&E resources, and ensure the effective implementation of the M&E framework aligned to program initiatives and the Compact’s objectives.

Required qualifications

- MA or PhD in economics, statistics or a related field with a focus on the quantitative analysis of programs.
- Five (5) years of prior work experience developing and implementing M&E systems (defining indicators, documenting and tracking against targets, collecting data, ensuring data quality control) of development projects (sector experience preferred).
- Demonstrated experience with assessing data quality of existing sources.
- Demonstrated experience with defining data collection needs, including both data extraction from existing resources and primary data collection through quantitative and qualitative surveys.
- Strong analytical and report writing skills.
- Willingness to undertake regular field visits and interact with stakeholders.
- Ability to work in a multi-disciplinary team, with multiple stakeholders and competing time pressures.
- Capacity to manage a variety of tasks and demands with limited supervision, in a responsible and flexible manner.
- Demonstrated experience in one or more of the following statistical analysis software and databases, such as STATA, SPSS, SAS, CSPRO, Access, Excel
- Experience designing prospective impact and performance evaluations (preferred).
- Experience working on economic development projects with other donor institutions (preferred).
- Working knowledge of English.

Level of effort:

On average, the M&E Expert's role should occupy 50 percent of a full-time equivalent (FTE) during the Compact development process. The heaviest contributions from the M&E Expert will be needed for assessment of the program logic; the consideration of potential projects; the refinement, further development and design of proposed projects, including the advancement of specific opportunities for rigorous evaluation; and the preparation of the M&E Plan.

Interested candidates are requested to send a CV and covering letter (both in english) before January 28th, 2018 to the following e-mail address : application.mcc@mdici.gov.tn