

ERASMUS+ PROGRAMME International Credit Mobility

2nd CALL FOR INCOMING TEACHING/TRAINING MOBILITY FROM PARTNERS COUNTRIES GRANTS 2018/20

Following the 1st call for application for Erasmus + ICM incoming teaching mobility from Partner Countries and on the basis of the availability of additional funds, the University of Pavia is now offering **7** grants under the Erasmus+ International Credit Mobility programme to academics and administrative staff employed in one of the Universities listed below to undertake Erasmus+ staff mobility for teaching or training at the University of Pavia during the academic years 2018/19 and 2019/20.

1. ELIGIBILITY CRITERIA

The application is open to teaching and administrative staff employed in one of the following Universities: table A for teaching staff only, table B for administrative staff only.

Table A – Teaching staff

COUNTRY	GRANTS	SENDING INSTITUTIONS	TEACHING AREA PRIORITY	CONTACT PROFESSOR FOR THE ERASMUS MOBILITY PROJEC
Tunisia	3	Université de la Manouba	- Humanities and social sciences - linguistics, history, and political sciences - Arab teaching as second language	Prof. Antonio Morone
		Université de Sousse	- Humanities and social sciences – linguistics, history, and political sciences - Arab teaching as second language - Musicology	Prof. Antonio Morone Prof.ssa Fulvia Caruso
		Université de Tunis el Manar	- Humanities and social sciences – linguistics, history, and political sciences - Arab teaching as second language	Prof. Antonio Morone
		Université de Carthage	- Humanities and social sciences – linguistics, history, and political sciences - Arab teaching as second language	Prof. Antonio Morone
Israele	2	Tel Aviv University	- Musicology	Prof.ssa Michela Garda

Table B – Administrative staff

Albania	2	European University of Tirana	International Relations Office	
		University of Tirana	International Relations Office	

Teaching/Training activity can be held in any teaching field. In some Universities priority will be given to teaching/training programs belonging to the teaching/training areas specified in Table A and B.

2. DURATION OF TEACHING/TRAINING MOBILITY

Duration must be of **5 teaching/training days plus 2 travel days** within the following dates: **1 June 2019 – 31 July 2020** for at least **8 hours per week**.

In case of teaching/training mobility periods longer than one week, the minimum number of teaching hours increases proportionally. Please get in contact with erasmus.staff.mobility@unipv.it for more information.

3. GRANTS

Mobility grants are provided as contributions towards subsistence and travel.

Subsistence costs are paid at **160 EURO/DAY for up to 5 working days**.

One day for travel before the first day of the teaching/training activity and one day for travel following the last day of the teaching/training activity shall be added to the duration of the mobility period and included in the calculation for individual support, for up to **7 days, for an overall subsistence grant of a maximum of 1,120€**.

Travel costs are paid according to distance travelled. The distance is one way - from the location of the sending organisation to that of the receiving organisation. It must be calculated using the online tool on the EC's website. http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm, applying the following rates:

TABLE B

0 - 99 km	20 €
100 - 499 km	180 €
500 - 1999 km	275 €
2000 – 2999 km	360 €
3000 - 3999 km	530 €
4000 - 7999 km	820 €
8000 km or more	1.500 €

A specific contribution for special need teaching/administrative staff can be awarded on the basis of the additional costs necessary for the mobility.

Mobility grants will be paid within 45 days after the end of the teaching period, after the participant will hand in to the International Relations Office of the University of Pavia the following documents:

- Certificate issued by the hosting staff at the University of Pavia confirming that the mobility activity took place
- Travel supporting documents (flight tickets, boarding passes)

4. APPLICATION AND DEADLINE

In order to apply the applicant must:

1. Identify the department and the staff member at Unipv he/she would like to collaborate with.
2. Get in contact by email with the staff member, including CV, in order to show his/her area of expertise and how the activity would benefit both universities. Details of Unipv departments and the academic offer can be found at <http://www.unipv.eu/site/en/home/research/departments.html>.
3. Agree a short Teaching/Training programme, available online, which must be signed by the applicant, the Head of his/her Department, and the hosting staff member at Unipv. The department will consider how the visit fits with their plan of work and academic timetables. If the department agrees to host the applicant, the hosting staff member will sign the form.
4. Complete the online application form **at www.unipv.eu > Erasmus ICM > teaching staff** no later than **10th May 2019** at 12 pm noon, uploading the following attachments:
 - Curriculum vitae
 - Teaching/Training program signed by three parties: the applicant, the Head of his/her Department, the hosting staff member at UNIPV
 - Passport
 - Proof that the applicant will be employed at the home University until the end of the teaching/training mobility period.

Applications without attachments or lacking the requested signatures won't be taken into consideration.

5. EVALUATION AND SELECTION

The selection will be made by a Committee designated by the Rector of the University of Pavia.

The Committee reserves the right to check the validity of declarations and supporting documents. False statements may lead to the exclusion from the selection process and from the award of the scholarship.

Priority will be given to applications which show a higher compliance with the teaching/training area priority defined for each university (see table A and table B).

Each selected applicant will be informed in due time about selection results and the grant awarded via the email address provided in the application.

Selected applicants must then officially accept the awarded grant following the International Relations Office instruction.



International Relations



Finally, selected applicants must sign a grant agreement detailing the awarded grant and mutual rights and obligations concerning the assigned Erasmus+ mobility before their arrival in Pavia.

6. PERSONAL DATA TREATMENT

Personal data submitted by the applicants will be used for application and selection procedures and institutional aims solely, and will be treated in accordance with the European General Data Protection Regulation no. 2016/679 art. 13.

7. INFORMATION

For further information please visit www.unipv.eu/erasmusoverseas teaching staff or contact Eleonora Sausa or Gaia Garancini, Servizio Relazioni Internazionali, erasmus.staff.mobility@unipv.it.

Pavia,

THE RECTOR
Prof. Fabio Ruge
(documento firmato digitalmente)