



## Call for Applications Academic Staff mobility call

University of Almería (Spain) in the framework of the European Programme ERASMUS+ KA1

### 1. INTRODUCTION

The Erasmus+ Programme is an initiative launched by the European Commission to fund mobilities among EU countries and between Programme Countries (EU countries) and Partner Countries (countries from the rest of the world). It was launched for the period 2014-2020 and, every year, a new call for proposals will be open with the aim to promote socio-economic changes, the key challenges that Europe will be facing until the end of the decade and to support the implementation of the Europe 2020 strategy for growth, jobs, social equity and inclusion.

Although the Erasmus program was initially addressed only to Programme Countries (EU), in 2015, for the first time, part of the EU funding will support mobility actions between Programme Countries and Partner Countries. To this respect, the Erasmus+ Programme is designed to support Programme Countries' efforts to efficiently use the potential of Europe's human talent and social capital, while confirming the principle of lifelong learning by linking support to formal, non-formal and informal learning throughout the education, training and youth fields. The Programme also enhances the opportunities for cooperation and mobility with Partner Countries, notably in the fields of higher education and youth.

This call for applications is launched in the framework of ERASMUS + Key Action 1 Mobility Projects in the Field of Education, Training and Youth between Program and Partner Countries.

This action contributes to cooperation between the EU and eligible Partner Countries and reflects the EU external action objectives, priorities and principles.

This Erasmus+ Action 1 project between the University of Almería and its partner universities in regions 1, 2, 3, 8 and 13 offers Undergraduate students and staff the chance to spend a study or teaching/training period at the University of Almería (Spain).

Mobility students and staff will receive a **grant as a contribution to their costs for travel and subsistence during the period of study and an amount to support them in covering their travel costs.** Mobility students can attend courses and use all the facilities available at the University of Almería with no additional tuition fees (with the exception of any minor fees also applicable to local students). All learning activities approved in the Learning Agreement and completed successfully will be fully recognized at the home university.

**The Home Universities will be in charge of selecting staff and sending them to the University of Almería** (including preparation, monitoring and recognition related to the mobility period) and of announcing this call through their own web page and other publicity means.

Applicants are kindly requested to carefully read all the information contained in this document before proceeding to fulfill and submit their applications form.

## 2. FUNDING

The grants offered to students and staff in the Erasmus+ Mobility between Programme and Partner Countries do not cover all the expenses, but are merely a contribution to bearing the additional cost of the stay abroad.

The grants include:

- A European Union **contribution for subsistence**: An amount established according to the country of destination and the actual number of days spent abroad. In particular, the grants are split into groups of countries according to the cost of living. Spain is included in Group 2 and the mobility contribution is **160 € per day** for staff.
- An additional amount to cover **travel expenses**. The amount is calculated according to the distance band appearing below:

|   |                                |
|---|--------------------------------|
| <b>Between 10 and 99 km:</b> <sup>1</sup> | 20 EUR per participant         |
| <b>Between 100 and 499 KM:</b>            | 180 EUR per participant        |
| <b>Between 500 and 1999 KM:</b>           | <b>275 EUR per participant</b> |
| <b>Between 2000 and 2999 KM:</b>          | 360 EUR per participant        |
| <b>Between 3000 and 3999 KM:</b>          | 530 EUR per participant        |
| <b>Between 4000 and 7999 KM:</b>          | 820 EUR per participant        |
| <b>8000 KM or more:</b>                   | 1500 EUR per participant       |

The distance will be calculated as follows: Distance between the city of the home University and Almería (Spain).

The Universidad de Almería (Spain) as Applicant organization will be in charge of the payment of the grants to the incoming scholarship holders once they have started their mobility in the University of Almería and have signed the Confirmation of Arrival and the Grant Agreement.

## 3. GENERAL ADMISSION REQUIREMENTS

In order to be eligible for an Erasmus + grant for mobility under this project, applicants applying for a mobility grant must fulfill the following general criteria:

- Staff mobility for teaching: staff employed in a University, which must be a partner of the University of Almería in the Erasmus+ Key Action 1 framework, that has been invited to teach at the University of Almería.

<sup>1</sup> Based on the travel distance per participant. Travel distances must be calculated using the distance calculator supported by the European Commission ([http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)). The distance of a one-way travel must be used to calculate the amount of the EU grant that will support the round trip.



- Staff cannot carry out their mobility activity in their country of residence. **Both academic and administrative staff should** contact their respective counterpart at the host university in order to accordingly draw up their teaching/working plan.

The home University will make a selection of students and will send the list of selected scholarship holders to the University of Almería.

In the case of the selected staff, the Project Area in the University of Almería will contact them for registration in the International Week in April. Staff Mobilities can be carried in different dates upon consultation (sripro@ual.es)

#### 4. EVALUATION AND SELECTION OF APPLICATIONS

**All the selection process at the home University will need to meet the criteria of transparency and equal opportunities for all applicants submitting their applications. The specific selection criteria and scale of assessment will be clearly established and published in the webpage and by any other means used to spread and announce the call.**

##### Criteria for drafting the ranking list

The home university will provide a selection of candidates according to the following criteria:

##### **For staff:**

- a. Pre-invitation Letter or email
- b. Relevance and impact of the work plan
- c. International activity
- d. Language skills
- e. Position held

#### 5. UNIVERSITY OF ALMERÍA OBLIGATIONS

- The University of Almería will send an acceptance letter and information package to the selected staff once all the nominations have been processed.

#### 6. OBLIGATIONS OF THE SCHOLARSHIP HOLDERS

- The candidates will have to send the application form to his/her international Office by the deadline.
- The scholarship holders have to apply for the visa in his/her home country; the University of Almería will send acceptance letter in due time for this purpose.
- The grantee has to book and assume the travel expenses by himself/herself and have enough money to be able to afford the first month.
- The grantee will **contract a health, accident and travel insurance before leaving his/her home university**. This insurance will be valid since the moment and place of departure to the mobility period until the return, when the mobility period is over.



- Scholarship Holders must have a mobility Agreement (staff) signed by home and host universities before starting the mobility period.
- **Teaching Mobility:** Selected scholarship holder will teach at the University of Almería a minimum of 8 hours of teaching per week (or any shorter period of stay).

#### Application Documents:

- Copy of the Passport
- Short CV
- Teaching Agreement (see annex I)
- Pre-invitation Letter or email
- English or Spanish Language Certificate

The documents must be submitted to the home Institution (International Relations Office) at the following address: University of Sfax, Airport road km 0.5 P.O.BOX 1169 – 3029 – Sfax . The home Institution will be responsible of selection procedures on the basis **transparent and fair criteria**.

The deadline for applying is **fixed at 29 November 2019**.

For any specific question or information you can contact Ms. Fatma GHORBEL, e-mail [fatma.ghorbel@usf.tn](mailto:fatma.ghorbel@usf.tn) at your home institution.

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