

## **TERMS OF THE CALL FOR APPLICATIONS FOR ERASMUS+ PARTNER COUNTRIES KA107 2018-20 GRANTS FOR STAFF MOBILITY FOR TEACHING (STA) AND TRAINING (STT) FROM UNIVERSITIES IN ALBANIA, MOROCCO, THE RUSSIAN FEDERATION AND TUNISIA TO THE UNIVERSITY OF THE BALEARIC ISLANDS**

In coordinating the **ERASMUS+ PARTNER COUNTRIES KA107** programme, the University of the Balearic Islands announces **14 grants** to support staff mobility for teaching (STA) and training (STT) from universities in Albania, Morocco, the Russian Federation and Tunisia to come to the UIB during the 2018-19 and 2019-20 academic years, under the framework of the ERASMUS+ Partner Countries programme.

This programme aims to accomplish the following:

### Staff mobility for teaching (STA)

- Favour the acquisition of competences.
- Improve the educational development of university teaching staff and their abilities in foreign languages.
- Encourage the exchange of experiences related to teaching methods.
- Increase the international reach and capacities of the institution.
- Consolidate the links between universities that have bilateral agreements under the ERASMUS+ framework and offer the opportunity to build networks with international contacts.

### Staff mobility for training (STT)

- Allow administrative and services staff from the UIB to learn about the competences and good practices employed in institutions or organizations in partner countries.
- Internationalize and enrich the management at the UIB via an exchange of competences among administrative and services staff.
- Consolidate the links that exist between the universities that maintain bilateral agreements under the ERASMUS+ framework.

**1. Objective of the grants.** The 14 grants are designed to cover part of the travel and living costs of the staff from universities in Albania, Morocco, the Russian Federation and Tunisia, countries with which there is an inter-institutional ERASMUS+ agreement signed for teaching at the UIB (**Annex I**. List of availability).

All staff mobility will be subject to the signing of the corresponding inter-institutional Erasmus+ agreement between the UIB and the home/host university before starting the mobility stay.

**2. Duration of the teaching/training period.** The length of the teaching/training period is 5 days, and these 5 days should be consecutive. Teaching activities must be carried out for a minimum of 8 hours during the week.

Weekends and days when no classes are held at the destination will be excluded from the computations indicated in the previous paragraph.

Days when teaching will be carried out must be specified in the final mobility agreement and on the certificate of stay.

Teaching/training stays must take place during the period from 1 March 2019 to 30 June 2020.

**3. Applicant requirements.** Applicants must have a contractual relationship at one of the partner universities (Albania, Morocco, the Russian Federation or Tunisia) at the time of applying and while abroad. They must also present a mobility agreement for teaching/training staff approved by the home and host institutions in which the obligation to provide at least 8 hours of teaching during the 5-day stay is specified.

#### **4. Applications.**

1st. Applicants must fill out the online application for **ERASMUS+ Partner Countries Teaching/Training Staff-2018** on the SRI website:

<http://internacional.uib.eu/Mobilitat-i-intercanvi/Programes-per-al-PDI/ERASMUS-P.-associats-entrants/>

2nd. Once the application is filled out, the following documentation\* must be sent to [erasmuska107@uib.es](mailto:erasmuska107@uib.es):

1. A photocopy of the applicant's passport.
2. An official certificate accrediting a B2 (or equivalent) level of English or Spanish. The knowledge of other languages will be assessed by providing official certification.
3. A proposal for the mobility agreement that will be carried out at the university being applied to. All sections must be filled out in detail and the temporary basis of the activities to be carried out must be specifically mentioned. This proposal must be duly signed by both the home and host universities upon submitting the application.

\* This documentation must be sent by email within the time frame established in point 5 "Call deadlines" of this call.

## 5. Call deadlines

Application submission	Decision	Accept/renounce
22/10/2018-18/11/2018	24/1/2019	25/1/2019-3/2/2019

## 6. Selection process

Applications will be considered by the appropriate commission at both the home and host universities.

The following criteria will be considered when assessing submitted applications:

- The appropriateness of the position that that applicant holds at his/her home university for the activity that he/she will perform at the host institution.
- The strength of the activities (mobility agreement) presented: objectives of the stay, proposed activities or work plan, and the benefits and improvements that will result from the exchange.
- Accreditation of level of language(s).

Once all applications have been considered according to the aforementioned selection criteria, a decision will be made regarding to whom the grants for visiting teachers or visiting administrative staff should be awarded. This decision will be communicated to each beneficiary by email and will be published on the Internet.

## 7. Amount of the grant.

The European Commission has established a European grant in order to contribute to the travel and living costs during the length of professors' stays, in accordance with the following criteria:

- A) Travel grant – Contribution to the travel costs based on the distance between the UIB and the origin university. Grant amount: **€275 per participant**. ([http://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator\\_en](http://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en) ).
- B) Individual grant – **€160 per day of the stay** (5 days of work + a maximum of 2 travel days).

## 8. Grant payment

Grants will be paid to the beneficiaries by the Universitat de les Illes Balears, according to real arrival and departure dates. The payment of these grants is subject

to UIB regulations and Spanish Law, which could imply tax reductions on the final amount received.

## 9. Rights of recipients

1. To complete the awarded mobility stay in its totality without the possibility of extending the grant.
2. To receive the financial aid (grant) as established in the programme and these terms. Costs that are not covered by the grant are to be undertaken by the recipient.
3. To receive all information and guidance necessary for preparing for the stay from both the home and host universities.
4. Recognition of the stay as part of the participant's education, as set out in the agreements established between the home and host universities.

## 10. Obligations of the recipient

1. Contract and pay for the insurance that is indicated in the coordination of the programme, and present the receipt of payment and a copy of the policy.
2. Be in possession of a visa that allows for the recipient to complete the stay, if required.
3. Complete the mobility stay during the period that was agreed upon and fulfil the commitments made in the application.
4. Complete the required procedures and fill out the necessary programme documentation, including signing the **Grant agreement for staff mobility for teaching or for training** and the **Mobility Agreement**.
5. Complete the corresponding questionnaires to improve programme coordination, including the online evaluation of the mobility programme that is requested by the European Commission as sponsor of the Erasmus+ programme.
6. Process the required documents needed for the end of the stay.

Participation in this call implies your acceptance of all of these terms.

Programme coordination  
Ricardo Sagrera

### Annex I. List of availability.

Country	University	School or faculty at the UIB	STAFF mobility	Places	Duration
Albania	University of Vlora "Ismail Qemali"	- Department of Spanish, Modern and Classical Philology	STT/STA	3	5 days (+2 travel days)
Morocco	Ibn Zohr University- Ecole Nationale de Commerce et Gestion	-Department of Mathematical and Computational Sciences -Department of Applied Economics -Department of Business Economics -Department of Geography	STA	2	5 days (+2 travel days)
	Université Sultan Moulay Slimane	-Department of Geography	STA/STT	2	5 days (+2 travel days)
Russian Federation	Peoples' Friendship University of Russia	-	STA	1	5 days (+2 travel days)
			STT	3	5 days (+2 travel days)
Tunisia	University of Sfax University of Sousse	-Department of Biology	STA	1	5 days (+2 travel days)
	Higher School of Communication of Tunis Tunis El Manar University University of Gabès University of Sfax	-Department of Mathematical and Computational Sciences	STA	2	5 days (+2 travel days)