



Organisation internationale pour les migrations (OIM)
L'organisme des Nations Unies chargé des migrations

IOM TUNIS: VA/TN2018-21

Communication and public information intern

Extended (23/12/2018)

The UN agency for Migration – IOM Tunisia is looking for a **Communication and public information intern** according to the terms of reference stipulated below. Interested candidates are invited to submit their applications PHF/CVs and cover letter specifying the motivation for applications to Tunisrecruitment@iom.int no later than **23rd December 2018**; indicating the reference code in the subject.

Please note that only short-listed candidates will be contacted

Duty Station : Tunis, Tunisia
Position Title : Communication and public information intern
Classification : Internship
Type of Appointment : 6 months
Estimated starting date: ASAP

Duties and Responsibilities:

Under the direct supervision of the Project Manager and the overall guidance of the Chief of Mission of the International Organization for Migration (IOM) in Tunisia, and in close collaboration with the Communication and Public Information Assistant the successful candidate will support the implementation of the "MOBITRE" project.

Core functions:

1. Support the drafting and lay-out of project-related communication material, including reports, briefing notes, graphic and statistical summaries, etc.;
2. Consolidating the project directory (Governmental and non-governmental partners, journalists, media, communicators, artists, etc.)
3. Assist in the development of project visibility guidelines and requirements to ensure standardized reporting (guidelines on photos, videos, quotes, etc.);
4. Support the organization in the 2018 edition of the film festival on migration, including update of the project visibility package, logos, promotional items, etc.;



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5. Support in the organisation of other trainings, workshops, conferences, and seminars, including in arranging logistical, communication and visibility details;
6. Ensure visibility and communication on the film festival on migration and materials regarding the summer school including reports and briefings, briefing notes, press releases, articles, videos, photos;
7. Ensure the update of the project photo database for Tunisia;
8. Develop a booklet (with pictures, graphs and other illustrations) on the success stories of the project in Tunisia and develop guidelines to be followed by other implementing countries;
9. Ensure support in the media-monitoring on the project MOBITRE, and other projects of IOM Tunisia;
10. Support administrative tasks linked to the implementation of the project and of the activities of the mission;
11. Undertake site visits and duty travel if required;
12. Perform such other duties as may be assigned.

Desirable Qualifications and Experience:

- a) University degree from an accredited academic institution, preferably in communication, and/or journalism, and/or graphic design, and/or photography;
- b) Strong interest in migration, integration of migrants and social cohesion; Strong commitment to human rights principles, diversity and non-discrimination;
- c) Computer literate with the ability to quickly learn new systems;
- d) Sound knowledge of project visibility and communication with the ability to adjust to various requirements and guidelines.

Languages:

Fluency in Arabic and French; knowledge of English is an advantage.