



# الإعلان عن فتح باب الترشح لبرنامج +Erasmus

نعلمكم أن جامعة سوسة بالتعاون مع الجامعة الاسبانية " University of Almeria" أعلنت عن فتح باب الترشح لتقديم عدد 01 منحة لفائدة الطلبة المرسمين بالإجازة (سنة ثانية وثالثة) وذلك خلال السداسي الاول للسنة الجامعية 2022/2023.

يمكن الاطلاع على الاختصاصات المتوفرة بالملحق المصاحب لهذا الاعلان:

# اخر اجل لتقديم الترشحات الى مكتب الضبط بجامعة سوسة حدد يوم 10 جوان 2022

# الوثائق المطلوبة:

- 1. مطلب ترشح باسم رئيس جامعة سوسة
- 2. العقد البيداغوجي ممضى من قبل مدير أو عميد المؤسسة) قابل للتحميل من موقع واب جامعة سوسة)
  - 3. رسالة تحفيز باللغة الإنجليزية Lettre de motivation
  - 4. شهادة كفاءة في اللغة الإنجليزية (مستوى B1 على الأقل)
  - شهادة في اللغة الإسبانية (مستوى B1 على الأقل) غير اجبارية-
    - 5. نسخة من الصفحة الأولى لجواز السفر
- 6. نسخة من كافة بطاقات الأعداد ونسخة من الشهادة العلمية باللغة الإنجليزية (بداية من الباكالوريا)
  - 7. سيرة ذاتية باللغة الإنجليزية CV Europass





#### Call for Applications

## Erasmus+ International Credit Mobility Program

#### Bilateral ICM agreement between University of Sousse and University of Almeria

University of Sousse launches a call for applications in partnership with the University of Almeria in Spain to offer scholarships to undergraduate students (2<sup>nd</sup> and 3<sup>rd</sup> year) to travel and study abroad during the first semester of the academic year **2022/2023**.

See Annex attached to this call for more details about courses taught in English.

Deadline to submit applications to the University of Sousse is June 10th, 2022

### **Requested documents:**

- 1- A handwritten demand to the president of the University of Sousse
- 2- Learning Agreement (to upload from the website of the University of Sousse)
- 3- Motivation Letter
- 4- Certificate of English aptitude (B1 level minimum)
- 5- Certificate of Spanish language aptitude (B1 level minimum) : Optional
- 6- Copy of passport 1<sup>st</sup> Page
- 7- Copy of all transcripts of records and a copy of last obtained diploma translated in English. (starting from the baccalaureate)
- 8- CV Europass

For more details, please contact the international relations office at the university of Sousse



Code	Course Name	Semester	Level	Field	ECTS Credits	Language of Instruction	Use of language of instruction*
25151105	Chemistry 2	2nd (Spring)	Bachelor's	Agricultural Engineering	6	English	Total
25151109	<u>Geology and Soil science</u>	2nd (Spring)	Bachelor's	Agricultural Engineering	6	English	Total
25153302	<u>Production and protection of fruit crops</u>	1st (Fall)	Bachelor's	Agricultural Engineering	6	English	Total
25153310	Agricultural entomology	1st (Fall)	Bachelor's	Agricultural Engineering	6	English	Total
25153311	Phytopathology	1st (Fall)	Bachelor's	Agricultural Engineering	6	English	Total
25154341	<u>Organic agriculture</u>	2nd (Spring)	Bachelor's	Agricultural Engineering	4,5	English	Total
25154345	<u>Soil management</u>	2nd (Spring)	Bachelor's	Agricultural Engineering	4,5	English	Total
48143206	<u>Installations électriques moyenne et basse tension</u>	1st (Fall)	Bachelor's	Electri cal Engineering	6	Français	Total
43104217	Electrical Engineering Extension	1st (Fall)	Bachelor's	Electronic Industrial Engineering	6	English	Total
40152203	Data Structure and Algorithms II	2nd (Spring)	Bachelor's	Computer Engineering	6	English	Total
40153301	Requirements Engineering	1st (Fall)	Bachelor's	Computer Engineering	6	English	Total
40153320	<u>Peripherals and interfaces</u>	2nd (Spring)	Bachelor's	Computer Engineering	6	English	Total
40153322	Web technologies	1st (Fall)	Bachelor's	Computer Engineering	6	English	Partial (WG)
40154308	Software Engineering Processes 2	2nd (Spring)	Bachelor's	Computer Engineering	6	English	Partial (WG)
40154321	<u>Multimedia Technologies</u>	1st (Fall)	Bachelor's	Computer Engineering	6	English	Total
44102201	Fluid Mechanics Engineering	2nd (Spring)	Bachelor's	Industrial Chemical Engineering	6	English	Partial (WG)
44102205	<u>Circuit Theory and Electrical Machines</u>	1st (Fall)	Bachelor's	Industrial Chemical Engineering	6	English	Total
44102207	Me chanisms' Theory	1st (Fall)	Bachelor's	Industrial Chemical Engineering	6	English	Total
44103228	Chemical and Biochemical Process Engineering	2nd (Spring)	Bachelor's	Industrial Chemical Engineering	6	English	Total
69122208	Racket Sports	2nd (Spring)	Bachelor's	Sports	6	English	Partial (WG)
69124226	Research and Innovation in Physical Activity and Sport	1st (Fall)	Bachelor's	Sports	6	English	Partial (WG)
19151105	<u>History of Schools and the Education System</u>	1st (Fall)	Bachelor's	Education	6	English	Partial (WG)
19151109	Soci o logy of e ducation and family	1st (Fall)	Bachelor's	Education	6	English	Total
30112206	Research-action. Participation in Social Education	1st (Fall)	Bachelor's	Social Pedagogy	6	English	Partial (WG)
30113214	Quality and Innovation in Social Education	1st (Fall)	Bachelor's	Social Pedagogy	6	English	Partial (WG)
15202203	Adult Nursing I	1st (Fall)	Bachelor's	Nursing	6	English	Partial (RG)
15203211	Adult Nursing II	1st (Fall)	Bachelor's	Nursing	6	English	Partial (RG)
22093212	Physiotherapy in Clinical Specialties I	2nd (Spring)	Bachelor's	Physiotherapy	6	English	Partial (RG)
62102205	<u>Quantitative methods</u>	2nd (Spring)	Bachelor's	Business	6	English	Total

<sup>\*</sup>Courses with the "Partial" tag are taught in Spanish except for the WGs and GRs (work & reduced group). Both "Total" and "Partial" courses offer all the study materials, assessment activities and final exams in the foreign language.



Code	Course Name	Semester	Level	Field	ECTS Credits	Language of Instruction	Use of language of instruction*
62102208	Organization design	2nd (Spring)	Bachelor's	Business	6	English	Total
62103217	<u>Management control</u>	1st (Fall)	Bachelor's	Business	6	English	Total
62104206	<u>Strategic Management I</u>	1st (Fall)	Bachelor's	Business	6	English	Total
62104207	<u>Strategic Management II</u>	2nd (Spring)	Bachelor's	Business	6	English	Total
62104304	<u>Project Management</u>	2nd (Spring)	Bachelor's	Business	6	English	Total
63104226	<u>Enterprise Creation</u>	2nd (Spring)	Bachelor's	Economy	6	English	Total
63101103	Statistics	2nd (Spring)	Bachelor's	Finance and Accounting	6	English	Total
63101104	<u>Mathematics</u>	1st (Fall)	Bachelor's	Finance and Accounting	6	English	Total
63101105	Introduction to Management	1st (Fall)	Bachelor's	Finance and Accounting	6	English	Total
63101106	<u>Introduction to Finance</u>	2nd (Spring)	Bachelor's	Finance and Accounting	6	English	Total
63101107	<u>Introduction to Accounting</u>	2nd (Spring)	Bachelor's	Finance and Accounting	6	English	Total
63101108	<u>Introduction to marketing</u>	2nd (Spring)	Bachelor's	Finance and Accounting	6	English	Partial (WG)
63101109	<u>Introduction to Economics</u>	1st (Fall)	Bachelor's	Finance and Accounting	6	English	Total
63101110	<u>Mi cro e conomics</u>	2nd (Spring)	Bachelor's	Finance and Accounting	6	English	Total
63102202	<u>Advanced Statistics</u>	1st (Fall)	Bachelor's	Finance and Accounting	6	English	Total
63102204	<u>Direction and Management Skills</u>	1st (Fall)	Bachelor's	Finance and Accounting	6	English	Total
67102223	<u>Company Organization</u>	2nd (Spring)	Bachelor's	Marketing	6	English	Total
64102104	<u>Introduction to Tourism Marketing</u>	1st (Fall)	Bachelor's	Tourism	6	English	Partial (WG)
64102206	<u>Tourism Marketing</u>	2nd (Spring)	Bachelor's	Tourism	6	English	Total
45182110	SoilScience	2nd (Spring)	Bachelor's	Environment	6	English	Total
50903211	Instrumental Analysis II	2nd (Spring)	Bachelor's	Chemistry	6	English	Total
50904223	<u>Applied Analysis Laboratory</u>	1st (Fall)	Bachelor's	Chemistry	6	English	Partial (RG)
05182202	Organic Chemistry I	1st (Fall)	Bachelor's	Chemistry	6	English	Total
05182207	<u>Organic Chemistry II</u>	2nd (Spring)	Bachelor's	Chemistry	6	English	Total
05183212	Organic Chemistry III	1st (Fall)	Bachelor's	Chemistry	6	English	Total
31103213	<u>Greek for English Studies</u>	1st (Fall)	Bachelor's	English	6	English	Total
14101106	Conditioning, Motivation and Emotion	1st (Fall)	Bachelor's	Psychology	6	English	Partial (WG)
14103211	<u>Introduction to Applied Cognitive Neuroscience</u>	2nd (Spring)	Bachelor's	Psychology	6	English	Partial (WG)
70782209	<u>Dripirrigation systems design</u>	1st (Fall)	Master	Agri cultural Engineering	3	English	Total

<sup>\*</sup>Courses with the "Partial" tag are taught in Spanish except for the WGs and GRs (work & reduced group). Both "Total" and "Partial" courses offer all the study materials, assessment activities and final exams in the foreign language.



Code	Course Name	Semester	Level	Field	ECTS Credits	Language of Instruction	Use of language of instruction*
70782212	The Agronomic Basis of protected Crops (esp. P.C.)	1st (Fall)	Master	Agricultural Engineering	3	English	Total
70782214	Use of Water and Irrigation Management (Esp. CP)	1st (Fall)	Master	Agri cultural Engineering	3	English	Total
70782216	Plant Nutrition and Fertilization (Esp. CP)	1st (Fall)	Master	Agricultural Engineering	3	English	Total
70784241	Protected Crops Management	1st (Fall)	Master	Agri cultural Engineering	3	English	Total
70784254	Nutritional Diagnosis and Salinity	2nd (Spring)	Master	Agricultural Engineering	3	English	Total
70784255	<u>Scientific and Technical Communication</u>	1st (Fall)	Master	Agri cultural Engineering	3	English	Total
70745201	<u>Innovation for Entre preneurs in Horticulture</u>	2nd (Spring)	Master	Agri cultural Engineering	6	English	Total
70801206	<u>Design and Management of Water Supply Systems</u>	1st (Fall)	Master	Agri cultural Engineering	3	English	Total
71142105	Sustainable Agriculture and Food Provision	1st (Fall)	Master	Agricultural Engineering	3	English	Total
71142107	Wastewater treatment by solar energy (UAL)	2nd (Spring)	Master	Chemistry	3	English	Total
71142109	Bioprocess Laboratory	2nd (Spring)	Master	Chemistry	3	English	Total
71144207	<u>Multimedia Systems</u>	1st (Fall)	Master	Computer Engineering	4	English	Total
71144209	<u>Computer Security</u>	1st (Fall)	Master	Computer Engineering	4	English	Total
71145217	<u>Artificial Intelligence</u>	2nd (Spring)	Master	Computer Engineering	4	English	Total
70932208	Big Data Analysis	2nd (Spring)	Master	Computer Engineering	4	English	Total
70932209	<u>Data Visualization</u>	2nd (Spring)	Master	Computer Engineering	4	English	Total
70932204	<u>Interactive Systems</u>	2nd (Spring)	Master	Computer Engineering	4	English	Total
70932205	Deutsch für Business I	1st (Fall)	Master	Business	3	Deutsche	Total
70932206	Deutsch für Business II	1st (Fall)	Master	Business	3	Deutsche	Total
70931101	<u>Français des Affaires I</u>	1st (Fall)	Master	Business	3	Français	Total
70931201	<u>Français des Affaires II</u>	1st (Fall)	Master	Business	3	Français	Total
70931202	Le processus de négociation en français pour les affaires	2nd (Spring)	Master	Business	3	Français	Total
70933104	<u>International Management</u>	Yearlong	Master	Business	6	English	Total
70933212	<u>International Business Negotiation</u>	2nd (Spring)	Master	Business	3	English	Total
70933213	<u>Human Resource Management in a Multicultural Context</u>	2nd (Spring)	Master	Business	3	English	Total
70933214	<u>International Marketing</u>	1st (Fall)	Master	Business	3	English	Total
70934216	<u>International Market Research</u>	2nd (Spring)	Master	Business	3	English	Total
70934217	<u>Foreign Trade</u>	2nd (Spring)	Master	Business	3	English	Total
70934218	E-Commerce (Electronic Commerce)	2nd (Spring)	Master	Business	3	English	Total

<sup>\*</sup>Courses with the "Partial" tag are taught in Spanish except for the WGs and GRs (work & reduced group). Both "Total" and "Partial" courses offer all the study materials, assessment activities and final exams in the foreign language.



Code	Course Name	Semester	Level	Field	ECTS Credits	Language of Instruction	Use of language of instruction*
70934219	<u>Relevant topics in international Finance</u>	2nd (Spring)	Master	Business	3	English	Total
70932103	<u>International Economics</u>	1st (Fall)	Master	Business	3	English	Total
70932203	<u>Intercultural Competences</u>	1st (Fall)	Master	Business	3	English	Total
70932207	<u>IT Governance</u>	2nd (Spring)	Master	Business	3	English	Total
70932210	Business English: Communications skills and Oral presentations	1st (Fall)	Master	Business	3	English	Total
70932211	<u>Preparatory course for CAE level</u>	2nd (Spring)	Master	Business	3	English	Total
70934215	The Business of the Company: Production and Sales	2nd (Spring)	Master	Business	3	English	Total
70982201	<u>Customer Service</u>	2nd (Spring)	Master	Business	3	English	Total
70982215	Management and Marketing	2nd (Spring)	Master	Business	3	English	Total
71101102	International Management Accounting	2nd (Spring)	Master	Business	3	English	Total
71101104	Bioseparations	1st (Fall)	Master	Biochemistry	6	English	Total
71101107	<u>Treatment of toxic and recalcitrant Pollutants</u>	2nd (Spring)	Master	Biochemistry	3	English	Total
71101110	<u>Mass spectro metry</u>	1st (Fall)	Master	Chemistry	3	English	Total
71051101	<u>UV-Vis, IR and NMR Spectroscopy</u>	1st (Fall)	Master	Chemistry	3	English	Total
71051103	<u>La boratory of gas chromatography coupled to mass s pectrometry</u>	1st (Fall)	Master	Chemistry	3	English	Total
71052207	NMR in the Chemical and Agri-Food Industry	1st (Fall)	Master	Chemistry	3	English	Total
70481101	Ecosystem Services and Sustainability	1st (Fall)	Master	Environment	4,5	English	Total
70481102	Methodologies and Tools for Studying Physical Environment Changes	1st (Fall)	Master	Environment	4,5	English	Total
70481103	Adaptation to Changes in Physical Environment	1st (Fall)	Master	Environment	6	English	Total
70481104	<u>Evaluation of Geo diversity</u>	2nd (Spring)	Master	Environment	3	English	Total
70481105	<u>Research Techniques</u>	1st (Fall)	Master	English	3	English	Total
70481106	Computer Applications in English Teaching and Translation	1st (Fall)	Master	English	3	English	Total
70482107	English as an Intercultural Vehicle: Literature & Society	1st (Fall)	Master	English	3	English	Total
70482108	British and American Cultures and Societies	1st (Fall)	Master	English	3	English	Total
70482109	Communication Strategies in English	1st (Fall)	Master	English	3	English	Total
70482110	Oral Communication: Sociocultural, Linguistic & Psychological Aspects	1st (Fall)	Master	English	3	English	Total
70482111	Methods of Linguistic Research	2nd (Spring)	Master	English	3	English	Total
70482112	English Teaching Methodology	2nd (Spring)	Master	English	3	English	Total
70482113	Researchinthe English Classroom: Theory & Practice	1st (Fall)	Master	English	3	English	Total

<sup>\*</sup>Courses with the "Partial" tag are taught in Spanish except for the WGs and GRs (work & reduced group). Both "Total" and "Partial" courses offer all the study materials, assessment activities and final exams in the foreign language.



Code	Course Name	Semester	Level	Field	ECTS Credits	Language of Instruction	Use of language of instruction*
70482114	English for Specific Purposes	2nd (Spring)	Master	English	3	English	Total
70482115	<u>Linguistic and Cultural Analysis of Print Advertising in English</u>	2nd (Spring)	Master	English	3	English	Total
70482116	Other Cultures in English-Speaking Countries	2nd (Spring)	Master	English	3	English	Total
70483118	Art, Literature, and the Media in English Studies	1st (Fall)	Master	English	3	English	Total
70483119	Cultural Studies: Narrative, Identity & Gender	2nd (Spring)	Master	English	3	English	Total
70483120	Landmarks in Contemporary English & American Literatures	1st (Fall)	Master	English	3	English	Total
70483121	New Trends in the Literature of the English-Speaking Countries	2nd (Spring)	Master	English	3	English	Total
70483122	British Presence in Andalusia: New Needs in Professional Communication	1st (Fall)	Master	English	3	English	Total
70483123	Oral English for Professional Communication	1st (Fall)	Master	English	3	English	Total
70483124	Language for Specific Purposes: English for Health Sciences	2nd (Spring)	Master	English	3	English	Total
70483125	Language for Specific Purposes: Scientific English	2nd (Spring)	Master	English	3	English	Total
70483122	<u>Professional Translation Techniques</u>	2nd (Spring)	Master	English	3	English	Total
70483123	Language for Specific Purposes: Business English	2nd (Spring)	Master	English	3	English	Total
70483124	Language for Specific Purposes: English for Tourism	2nd (Spring)	Master	English	3	English	Total
70483125	<u>Language for Specific Purposes: Legal English</u>	2nd (Spring)	Master	English	3	English	Total



The level of language competence in

# **Learning Agreement Student Mobility for Studies**

**Higher Education: Learning Agreement form** Student's name Academic Year 20.../20...

	Last name(s)	First name(s)	Date of birth	Nationality <sup>1</sup>	Sex [M/F]	Study cycle <sup>2</sup>	Field of education <sup>3</sup>
Student							
			Erasmus code <sup>4</sup>				
	Name	Faculty/Department	(if applicable)	Address	Country	Contact pe	rson name <sup>5</sup> ; email; phone
Sending Institution							
Receiving			Erasmus code				
Institution	Name	Faculty/ Department	(if applicable)	Address	Country	Contact pe	erson name; email; phone
strution							

Student								
	Name	Faculty/Department	Erasmus code <sup>4</sup> (if applicable)	Address	Country	Contact pe	rson name <sup>5</sup> ; email; phone	
Sending Institution								
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact pe	erson name; email; phone	

		Before the mobility	1	
		Study Programme at the Rec	ceiving Institution	
		Planned period of the mobility: from [month/yea	ar] to [month/	year]
Table A Before the mobility	Component <sup>6</sup> code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue <sup>7</sup> )	Semester	Number of ECTS credits (or equivalent) <sup>8</sup> to be awarded by the Receiving Institution upon successful completion
				Total:
	Web link to the	e course catalogue at the Receiving Institution describing the learn	ning outcomes: [web linl	to the relevant information]
	•		·	·

	Recognition at the Sending Institution								
Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution					

study period is:  $A1 \square A2 \square B1 \square B2 \square C1 \square C2 \square Native speaker \square$ 

[indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the

Provisions applying if the student does not complete successfully some educational components: [web link to the relevant information]

#### Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person <sup>10</sup> at the Sending Institution					
Responsible person at the Receiving Institution <sup>11</sup>					



	Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)								
Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change <sup>12</sup>	Number of ECTS credits (or equivalent)			
					Choose an item.				
					Choose an item.				

	Exceptional changes to Table B (if applicable)  (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)								
Table B2 During the mobility	Component code (if any)  Component title at the Sending Institution (as indicated in the course catalogue)		Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)				

### After the Mobility

	Transcript of Records at the Receiving Institution  Start and end dates of the study period: from [day/month/year] to [day/month/year]					
Table C After the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits (or equivalent)	Grades received at the Receiving Institution	
				Total:		

	Transcript of Records and Recognition at the Sending Institution  Start and end dates of the study period: from [day/month/year] to [day/month/year]				
Table D After the mobility	Component code (if any)	Title of recognised component at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) recognised	Grades registered at the Sending Institution (if applicable)	
			Total:		



- <sup>1</sup> Nationality: country to which the person belongs administratively and that issues the ID card and/or passport.
- <sup>2</sup> **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
- <sup>3</sup> **Field of education:** The <u>ISCED-F 2013 search tool</u> available at <a href="http://ec.europa.eu/education/tools/isced-f\_en.htm">http://ec.europa.eu/education/tools/isced-f\_en.htm</a> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
- <sup>4</sup> **Erasmus code**: a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
- <sup>5</sup> **Contact person**: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.
- <sup>6</sup> An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- <sup>7</sup> **Course catalogue**: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
- <sup>8</sup> ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
- <sup>9</sup> **Level of language competence**: a description of the European Language Levels (CEFR) is available at https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
- <sup>10</sup> **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
- <sup>11</sup> **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
- <sup>12</sup> Reasons for exceptional changes to study programme abroad (choose an item number from the table below):

Reasons for deleting a component	Reason for adding a component	
1. Previously selected educational component is not available at the Receiving	5. Substituting a deleted component	
Institution		
2. Component is in a different language than previously specified in the course	6. Extending the mobility period	
catalogue		
3. Timetable conflict	7. Other (please specify)	
4. Other (please specify)		