

Job Description

Job Title: X-Ray Technician
Position No.: 20530, 32086, 26801, 26802, 16631, 23426, 26519, 29205, 22585, 29212, 18949, 32162, 20546
Reports to: Radiologists
Directorate / Dept.: HSE & Business Services/ Healthcare

Primary Purpose of the Job

Takes and develop x-ray film under supervision and compliant to the Code of Ethics and the Standards of Practice.

Job Dimensions

Number of Staff Supervised:	Direct Reports:	
	Total:	
Financial Data:	Capex / Opex / Contracts	

Principal Accountabilities

1. Operate, set up and calibrate radiographic equipment used in the medical diagnosis to provide Radiographic service.
2. Prepare patients for radiological procedures and take X-rays, following established procedures to ensure patient care and safety.
3. Take adequate safety measures by applying appropriate radiation protection laws and tools to protect the patient and staff from the harmful effects of radiation.
4. Capture and correlate patient medical history with the type of examination requested and discuss this with Radiologist to ensure adequate x-ray request indication.
5. Review and evaluate developed x-rays, video tape, or computer generated information to determine if images are satisfactory for diagnostic purposes to ensure good quality image before forwarding to radiologist for reporting.
6. Timely and accurately log, archive patient data/films, complete paperwork and update the Radiology Information System/patient information system after completion of the examination as per departmental protocol to ensure that patient examinations are saved and archived correctly.
7. Report any equipment malfunctions and changes in procedure, which may affect the quality of Radiography or radiation safety, to Radiologist to ensure compliance with applicable laws and regulations and safe environment.
8. Scheduling appointments for Ultrasound and BMD examination to ensure smooth radiology service.
9. Prepare monthly and yearly statistics of all x-ray examinations and contribute to the departmental education programme to ensure quality of radiology service.
10. Contribute to the Departmental education programme and perform other duties as requested.

Decision Making Authority

- Must assess patient's suitability in exposure to radiation and ensure that every appropriate precaution is taken with all the equipment used.
- Diagnostic qualities of image produced and adjust the exposure factors of x-ray machine accordingly.
- Evaluate radiograph and undertake additional radiological views if clinically indicated.
- Operating highly technical imaging equipment to obtain optimal quality diagnostic images.


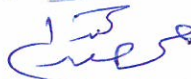
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Context / Special Features / Challenges

- License to practice Radiography to be maintained.
- Work with conventional and digital x-ray machine.
- Maintain highest level of confidential information, due to access to the x-ray, Ultrasound and BMD records of employees and their families
- Exposure to communicable diseases, blood, body fluids, etc.
- Exposed to secondary radiation. Contact with chemicals.
- Valid Qatari Drivers' license.

Qualifications / Knowledge / Skills / Experience

- Diploma in Radiology (2 years) A valid license recognised by Qatar Council of Health Practitioner (QCHP) to practice Radiography.
- Minimum 4 years after graduation experience in X-Ray Services.
- Knowledge of common safety hazards and precautions to establish a safe work environment.
- A valid Certificate in Basic Life Support (BLS) is an advantage.
- Ability to read & write English fluently Arabic & additional languages are an advantage.
- Basic computer skills are required.
- Ability to learn new procedures and follow instructions.

	Signature	Ref. Ind. or Staff No.	Date
Prepared by		BHS, SN27123	12 JUL 2013
Approved by EVP / VP/ CM / Department Manager		BH, SN16555	12 JUL 2018
Draft Received by HRO			

***NOTE: Please not more than 3 pages**